

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

June 9, 2015

CALENDAR

June	9	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
June	9	Immediately following	Executive Session, J.C. Rice Educational Services Center
June	9	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
June	14	5:30 p.m.	ECHS Commencement, Rice Field/North Side Gym
June	16	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
June	23	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
July	14	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

A. CALL TO ORDER/PLEDGE

B. INVITATION TO SPEAK PROTOCOL

C. Gift Acceptance - The administration recommends the Board accept with appreciation recent donations made to Elkhart Community Schools.

D. STUDENT RECOGNITION

CARES Book Illustrators
Youth Art Month

E. SPECIAL RECOGNITION

Administrative Retirees

F. SPECIAL PRESENTATION

Early College – Gail Draper

G. DEPARTMENT SPOTLIGHT

WVPE – Anthony Hunt

H. MINUTES

May 26, 2015 – Public Work Session
May 26, 2015 – Regular Board Meeting

I. TREASURER'S REPORT

Consideration of Claims

School Auction - The Business Office requests permission to conduct a school auction.

Fundraisers- The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

Building Projects

J. NEW BUSINESS

Communication & Data Department Update

Instruction & Learning Department Update

Student Services Department Update

Grant Approval – The administration recommends approval for the submission of the following grant applications to:

the Elkhart Education Foundation for Project C.L.I.C.K. from Mary Beck Elementary School

the Elkhart Education Foundation for Project C.L.I.C.K. from Mary Daly Elementary School

the Elkhart Education Foundation for Orchestras Private Lessons Scholarships from Elkhart Central High School

the Elkhart Education Foundation for GEMS Grant from Roosevelt STEAM Academy

the Elkhart Education Foundation for Wiggle While We Work chairs from Woodland Elementary School

Social Studies Curriculum Materials Adoption The administration recommends Board adoption of Social Studies curriculum materials as recommended by the Social Studies Curriculum Committee.

K. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

L. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

M. ADJOURNMENT



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BEARDSLEY ELEMENTARY SCHOOL
Elkhart Community Schools
1027 McPherson Street, Elkhart, IN 46514-3571
(574) 262-5575 / 5576 fax
www.elkhart.k12.in.us

DATE: May 28, 2015
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Beardsley Elementary
RE: Donation Approval

Beardsley accepted with appreciation a \$700.00 donation from First Presbyterian Church. The money will be used to assist students with meals and ticket prices associated with field trips.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

First Presbyterian Church
200 E Beardsley Ave
Elkhart, IN 46514

Thank you,

Valerie Priller
Principal
Beardsley Elementary



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CURRICULUM AND INSTRUCTION
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559 / 5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth

FROM: Bruce Klonowski *BK*

DATE: May 19, 2015

RE: Gift Approval

Elkhart Community Schools received a donation in the amount of **\$300.00** from Jeffrey and Phyllis Wells to assist students with meals, ticket prices, and supplies associated with field trips.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Jeffrey and Phyllis Wells
3668 Gordon Rd.
Elkhart, IN 46516-5220



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CURRICULUM AND INSTRUCTION
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559 / 5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth
FROM: Bruce Klonowski
DATE: May 14, 2015
RE: Gift Approval

Elkhart Community Schools received a donation in the amount of **\$500.00** from Mrs. Fulmer to assist students with meals, ticket prices, and supplies associated with field trips

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mrs. Constance Fulmer
120 W. Lexington Ave.
Elkhart, IN 46516



**Elkhart
Community Schools**

HAWTHORNE ELEMENTARY SCHOOL

501 W. Lusher Avenue, Elkhart, IN 46517-1822
phone: 574-295-4820
<http://elkhart.k12.in.us>

DATE: May 26, 2015
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Carol West - Secretary
RE: Donation Approval

Colbert Packaging and Welch Packaging both donated 100 boxes. I am not aware of the value of the boxes, they were boxes that they no longer used. We have 5 teachers changing grade levels for next year and we didn't want the expense of boxes for this move.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Colbert Packaging
Attn: Tim Price
1511 Lusher Avenue
Elkhart, IN 46517

Welch Packaging
Attn: Dave Miller
1020 Herman Street
Elkhart, IN 46516



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ELKHART MEMORIAL HIGH SCHOOL
Elkhart Community Schools
2608 California Road, Elkhart, IN 46514-1222
(574) 262-5600 / 5625 fax
www.elkhart.k12.in.us

DATE: May 30, 2015
TO: Dr. Rob Haworth
Board of School Trustees
RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$14,830.00 to the Memorial Athletic Department. This donation will be given to the Athletic Department by season as determined on the attached handout. Monies will go towards the purchase of various items in each sport program as requested by the coaches and Athletic Department.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Elkhart Memorial High School Athletic Booster Club
C/O Mike Lapczynski, EMHS ABC Treasurer
30580 Quail Pointe Dr.
Granger, IN 46530

Thanks,

Jacquie Rost
Elkhart Memorial High School, Athletic Director

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

May 26, 2015

Bristol Elementary School, 705 Indiana St., Bristol - 5:30 p.m.

Time/Place

Board Members
Present:

Carolyn R. Morris
Susan C. Daiber

Karen S. Carter
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

Absent:

Glenn L. Duncan

ECS Personnel Present:

Tony England
Shawn Hannon
Rob Haworth

John Hill
Bob Woods

The Board reviewed activities for Ag Day; received an update on the Air Force JROTC evaluation and discussed the agenda for the regular Board meeting.

Topics
Discussed

The meeting adjourned at approximately 6:10 p.m.

Adjournment

APPROVED:

Signatures

Carolyn R. Morris, President

Karen S. Carter, Member

-absent-
Glenn L. Duncan, Vice President

Dorisanne H. Nielsen, Member

Susan C. Daiber, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
May 26, 2015

Bristol Elementary School, 705 Indiana St, Bristol- 7:00 p.m.

Place/Time

Board Members Present:	Carolyn R. Morris Glenn L. Duncan Susan C. Daiber	Karen S. Carter Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver
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Roll Call

President Carolyn Morris called the regular meeting of the Board of School Trustees to order. The Pledge of allegiance was recited.

Call to Order/Pledge

Mrs. Morris discussed the invitation to speak protocol.

Protocol

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): \$1,100.00 from Irvine Shade & Door, Inc. for the wrestling program at Elkhart Central; \$10,000.00 from the Blazer Club for the construction of an indoor concession stand at Elkhart Central; 1,346 pounds of flatstock metal from Bennington Marine valued at approximately \$942.00, to the Elkhart Area Career Center's (EACC) welding program; a C-7 Caterpillar engine from MacAllister Machinery valued at approximately \$4,000.00 to EACC's new diesel technology program; and \$500.00 from Mr. David Weed for Bristol Elementary School's Positive Behavior Intervention Support program and student assemblies in recognition of positive behavior. Board member Susan Daiber thanked the very generous companies for their support of over \$16,000.00 to ECS.

Gift Acceptance

The Board recognized senior members of the Elkhart Central Winter Guard who placed 3rd out of 30 teams in Indiana. Dan Burton, band director, introduced Jasel Galindo, Selena Valdes, Halie Stewart, Emma Coates, Zack Sem, Genesis Kelly, and Hanan Memmer. He also recognized Jen Buckholz, director; Melissa Shull, assistant director; Martha Conrad, assistant director and Liz Leather, assistant director. The coaching staff thanked the Board for their support of the program.

Student Recognition

The Board recognized JoEllen Frend, an unassigned bus driver, as the winner of the 1st annual Bus Road-eo, held on May 16th. Henry Lohmeyer, director of transportation, explained the event involved a mechanical bus inspection and obstacle course. Ms. Frend not only completed the obstacle course in the fastest time, but did not hit one cone.

Special Recognition

The Board heard a Building Energy Report on Bristol Elementary from Ted Foland, energy education specialist. During the building audit conducted on May 25, 2015, 27 individual staff work stations received "Thanks for Saving Energy" for complete room shut down, but found more classrooms than normal with window blinds open. For 2015, Bristol has posted its second best start for the first five months of the year with a cost avoidance of 23.1%. ECS cost avoidance from September 2009 to current is 25.7%, valued at \$5.7 million.

Energy
Education
Report

The Board was welcomed to Bristol by Principal Melissa Jennette and was introduced to her building staff and PTO president. In honor of the retirement of David Letterman, she shared the Bristol top ten highlights: Bristol's school grade is an A; IREAD-3 percentage passing trends; ISTEP+ English/Language Arts percentage passing trends; ISTEP+ Math percentage passing trends; mCLASS data; peaceful bus program; ENL data; pre-school education; the staff; the students; and the future - the expansion of the Growing Kids Learning Centers coming to Bristol in the fall.

Building
Report

By unanimous action, the Board approved the following minutes:

- May 12, 2015 – Public Work Session
- May 12, 2015 – Regular Board Meeting
- May 19, 2015 – Public Work Session

Approval of
Minutes

By unanimous action, the Board approved payment of claims totaling \$7,304,352.45 as shown on the May 26, 2015, claims listing. (Codified File 1415-129)

Payment of
Claims

The Board received a financial report for the period January 1 – April 30, 2015 and found it to be in order.

Financial Report

By unanimous action, the Board approved estimated cash tuition rates for the 2015-2016 school year. Typically, foreign exchange students, and residents of the State of Michigan are subject to these billings. For K-12 the 2015-2016 school year, the rate is \$6,700.00. (Codified File 1415-130)

Transfer Tuition

By unanimous action, the Board approved an increase in the price of school meals for the 2015-2016 school year; breakfast for elementary students will be \$1.45 and for secondary students \$1.70, which is an increase of \$.05. Lunch prices for elementary students will be \$2.35; for middle school students \$2.60, which are increases of \$.05. Lunch prices for high schools students will increase by \$.10 to \$2.70. The cost for extra milk will increase by \$.05 to \$.65. The reduced breakfast and lunch prices will remain the same as last year – \$.30 for breakfast and \$.40 for lunch. (Codified File 1415-131)

Meal Prices

By unanimous action, the Board approved food service bids with a grand total of all bids of \$4,341,006.28 to the lowest, most responsive and responsible bidders: food bids to Gordon Food Service, Stanz Food Service, Commercial Foods, 7-UP Snapple Group and Troyer's Food; commodity bids to Gordon Food Service, Stanz Food Service, and Troyer's Food; fresh produce to Gordon Food Service, Piazza Produce, Troyer's Food, and Shelton's Farm; supply bids to Gordon Food Service, Stanz Food Service, Wallace Packaging, Daxwell, and Troyer's Food; fresh bakery bids to Alpha Bakers and Aunt Millie's; frozen bakery bids to Gordon Food Service, Stanz Food Service, and CEM; and dairy bids to Prairie Farms. In response to Board inquiry, Pam Melcher, director of food services, reported they have seen price increases in some commodities and produce, but not across all items; ECS has looked into co-op bidding, but doesn't allow control over selection of items; and the food services department continues to involve students in taste testing of new products. (Codified File 1415-132)

Food Service
Bids

By unanimous action, the Board approved an extra-curricular purchase by the Memorial (MHS) Music Department to rent a theatre backdrop for the May 27th Spring concert in the amount of \$631.39; and for MHS Choir Department to purchase a 55" Vizio HDTV for use in the AP Music Theory/Piano Lab in the amount of \$600.00.

Extra
Curricular
Purchases

By unanimous action, the Board approved proposed school fund raisers in accordance with Board policy, with one correction; the MHS freshman car wash has been moved to June 6th. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1415-133)

Fundraiser
Approval

The Board was presented with a report on preliminary spring 2015 IREAD-3 results. Dee Wappes, supervisor of assessment and data, reported ECS is seeing continued improvement. She provided insight into Woodland Elementary's strong performance showing an increase related to improvement in vocabulary, non-fiction, and literature. Ms. Wappes also provided insight into Monger Elementary's surprising scores related to a change in the ELL population. In 2014 there were more level four students, and in 2015 there were more level one, two and three students. 2015 scores are not yet finalized, but we hope to have improvement over 2014 scores once summer passing scores are included.

Department
Report

The Board received a report from Jean Creasbaum, director of elementary instruction, regarding how ECS will fill in the gaps for those students not passing IREAD-3 on their first attempt. Mrs. Creasbaum indicated as soon as scores are received the remediation begins in the classroom, during SUCCESS groups, after school, and before school. Individual student scores on the three components of

Department
Report

the IREAD-3 assessment, as well as other student data, are used to continue to assess student's progress preparing for early June testing. The summer program will be developed around the components of the IREAD-3 assessment and the needs of the students, will include test taking strategies, provide a positive and encouraging environment to prepare all students to successfully pass the IREAD-3 test, and will include a family component. In response to Board inquiry, Mrs. Creasbaum reported all levels of ENL students are tested but could also be exempt.

The Board heard a report from Tony England, director of student services, that kindergarten early entrance assessments had been conducted all day; LIFE awards programs are at Studebaker Park on Friday, May 29th; and the student services department has seen an increase in work permits this year since 2007. In response to Board inquiry, Mr. England reported the addition of Growing Kids at Bristol will enhance their current pre-school program and work permits are tracked through a state program for students 16 years and older.

By unanimous action, the Board confirmed the submission of the following grants to:

the Indiana Department of Education for a Remediation and Preventive Remediation grant for the Instruction and Learning Department

the Indiana Department of Education for a 2015 Graduation Qualifying Examination Remediation Grant for the Student Services Department

the United Way for a Community Partner Grant to support the Move2Stand summits for high school and middle school students

(Codified File 1415-134)

By unanimous action, the Board approved the submission of the following grants to:

Career Ready for a College/Career Readiness Grant from the Elkhart Area Career Center for middle school outreach, business partnerships and industry/post-secondary field trips

the Elkhart Education Foundation for equipment for the Rock Band Club Silent Studio Project from Elkhart Central High School

the Elkhart Education Foundation for Kinesthetic Learning Environment from Monger Elementary School

Department Report

Grant Confirmation

Grant Approval

the Elkhart Education Foundation for Move2Stand leadership day from West Side Middle School

the Elkhart Education Foundation for implementation costs of a new 36 week PBIS incentive plan from North Side Middle School

the Elkhart Education Foundation for IPADs from West Side Middle School Language Arts Department

the Elkhart Education Foundation for Tetrix kits from the ElkLogic Robotics Team

the Fender Foundation for instruments for Rock Band Club from Central High School

Mary Pope Osborne's Gift of Books for Magic Tree House Books for implementation of Tools of the Mind Curriculum from Eastwood, Beardsley, Hawthorne and Beck Schools

Scholastic Reading Club for James Patterson's Pledge to Libraries for tablets and cases from Mary Daly library

WNDU/Martin's Supermarket for One School at a Time Grant for implementation costs of a new 36 week PBIS incentive plan from North Side Middle School

(Codified File 1415-135)

By unanimous action, the Board approved an overnight trip request for Pinewood Elementary School 6th graders to travel to Camp Friedenswald, Cassopolis, MI on September 9 - 11, 2015 for an environmental outdoor/team building experience.

Overnight
Trip Request

By unanimous action, the Board approved a change to the 2015-16 school calendar; moving the scheduled emergency make-up day from April 1, 2016 to May 20, 2016.

2015-2016
School
Calendar

By unanimous action, the Board approved proposed new Board Policy ED-(1), Rescue Epinephrine, as initially presented at the Board's May 12th meeting.

Board Policy
ED - (1)

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the May 26, 2015 listing. (Codified File 1415-136)

Conference
Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel
Report

Confirmed continuous employment as probationary teachers for eighty-six (86) first year teachers; continuous employment as probationary teachers for fifty-six (56) second year teachers; continuous employment as probationary teachers for fifty-nine (59) third year teachers; continuous employment as established teachers for thirty-three (33) fourth year teachers and nineteen (19) fifth year teachers upon signing a sixth regular contract with ECS, as established teachers. (Codified File 1415-137)

Continuous
Teacher
Employment

Resignation of the following six (6) certified employees effective on dates indicated:

Certified
Resignation

Deanne Anadon - adult education at Career Center, 3/20/15
Lorren Bordine - grade 2 at Hawthorne, 6/5/15
Jeffrey Brock - grade 6 at Beardsley, 6/5/15
Laura Cohen - special education at Hawthorne, 6/5/15
Carla Hochstetler - assistant principal at Pinewood, 6/19/15
Brian James - grade 4 at Monger, 6/5/15
Jamie Shreiner - language arts at Tipton, 6/5/15

Parental leave for certified employee Adria Anderson, kindergarten at Bristol, beginning 8/4/15 and ending on 6/1/16.

Parental
Leave

Regular employment for the following three (3) classified employees who have successfully completed their probationary periods, on dates indicated:

Classified
Employment

Teila Hazwood - paraprofessional at Beck, 5/11/15
Vanessa Scott - secretary at EACC, 5/4/15
Christina Stewart - paraprofessional at Eastwood, 5/11/15

Resignation of the following nine (9) classified staff members effective on dates indicated:

Classified
Resignation

Carolyn Dancler - food service at Pierre Moran, 6/5/15
Yolanda DeGraffreed - paraprofessional at Roosevelt, 6/5/15
Regina Imus-Porter - food service at Pierre Moran, 6/4/15
Christine Mather - paraprofessional at Riverview, 6/5/15
Nancy Mendoza - paraprofessional at Central, 5/8/15
Cortney Quick - paraprofessional at Riverview, 6/5/15
Keidrick Stout - food service driver at Memorial, 5/20/15
Roxanna Wade - paraprofessional at EACC, 5/8/15
Kendra Wieneke - technical assistant/music at Memorial, 5/29/15

Retirement of the following four (4) classified staff members effective on dates indicated, with years of service in parenthesis:

- Kristine Bruggeman - food service at Cleveland, 6/5/15; (18)
- Sandra Siddons - food service at Pierre Moran, 5/29/15; (36)
- Deb Weaver - director community education at Adult Education, 12/31/15; (23)
- Lynette Wuertz - secretary at Tipton, 6/5/15; (15)

By unanimous action, the Board approved a school services primary agreement with The Crossing from July 2015 through June 2017. (Codified File 1415-138)

By a vote of 5-0, Board members Glenn Duncan and Karen Carter abstained, approved an agreement with the City of Elkhart regarding the employment of school crossing guards and reimbursement of their wages. (Codified File 1415-139)

The meeting adjourned at approximately 8:32 p.m.

APPROVED:

Carolyn R. Morris, President

Glenn L. Duncan, Vice President

Susan C. Daiber, Secretary

Karen S. Carter, Member

Dorisanne H. Nielsen, Member

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Classified Retirement

Agreement

Agreement


Adjournment

Signatures

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

June 9, 2015

TO: Dr. Robert Haworth
Board of School Trustees

From: Robert Woods 

Subject: School Auction

The administration is asking permission to hold our school auction of surplus materials on Saturday, July 18, 2015. "Double D" is the auctioneer that will be responsible for the advertisements related to this auction and also be the auctioneer. This is the same company we have used for our past auctions.

The auction will be held at 1135 Kent Street, beginning at 9:00 a.m.

Auction



DATE: 5/18/2015

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Carla Darr/Jessica Caskey/Jeff

SCHOOL /ENTITY APPLYING: Mary Beck

GRANT TITLE: Project C.L.I.C.K

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO: Elkhart Education Foundation

GRANT AMOUNT: \$4800

GRANT SUBMISSION DEADLINE: May 30, 2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

Activotes will be purchased for my second graders to use in our classroom. ActiveExpressions will be purchased for the 3rd grade classroom and the 5th grade classroom. Students will learn a new form of technology for quick feedback and questions. The teacher uses this information to guide instruction as well as to teach the use of data and graphs. The students will then act as peer tutors and teach other

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY YES N/A

DATE CONTACTED 5/18/15

DIRECTOR OF SAFETY AND SECURITY YES N/A

DATE CONTACTED

DIRECTOR OF STUDENT SERVICES YES N/A

DATE CONTACTED

DIRECTOR OF FOOD SERVICES YES N/A

DATE CONTACTED

SUSTAINABILITY PLAN:

I have used the equipment I am requesting through a similar grant at my previous school, Mary Daly. The student engagement and the quick feedback has been motivating for the students and informative for my instruction. It is my hope that I can purchase new equipment and begin to replicate this program at Mary Beck, which is where I will be teaching next year.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Purchase of Activotes and ActiveExpressions for use at Mary Beck.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Carla Darr/Jessica Caskey-Technology Coordinator at Beck

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



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Grant Approval Form

DATE: 5/18/2015

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Dr. Nicole Gray, Elizabeth Keiling: Lindsay Gagy

SCHOOL /ENTITY APPLYING: Mary Daly Elementary

GRANT TITLE: Project C.L.I.C.K.

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO: Elkhart Education Foundation

GRANT AMOUNT: \$4,800

GRANT SUBMISSION DEADLINE: 5/29/2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: Joshua D. Rice

EXPLANATION OF GRANT:

The requested grant is to provide coverage for handheld educational devices. These instruments will be utilized across multiple grade levels. The requesting team intends to have the students teach other students to use the materials.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY YES N/A

DATE CONTACTED 5/19/2015

DIRECTOR OF SAFETY AND SECURITY YES N/A

DATE CONTACTED

DIRECTOR OF STUDENT SERVICES YES N/A

DATE CONTACTED

DIRECTOR OF FOOD SERVICES YES N/A

DATE CONTACTED

SUSTAINABILITY PLAN:

We plan to continue this grant in other classrooms across various grade levels in the building.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

The grant will be used to buy three sets of clickers.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Lindsay Gagy, Elizebeth Keiling, and Nicole Gray

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



DATE:

5/26/15

TO:

Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

Kyle Weirich

SCHOOL / ENTITY APPLYING:

Elkhart Central High School

GRANT TITLE:

ECHS Orchestras Private Lessons Scholarships

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO:

Elkhart Education Foundation

GRANT AMOUNT:

\$992

GRANT SUBMISSION DEADLINE:

May 30, 2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

The grant would provide an \$8 scholarship for a weekly lesson (which costs \$17 total) for 4 students. The parent would pay for the remaining \$9. This project strives to accomplish individual musical growth that will be measureable through a solo performance at the ISSMA Solo & Ensemble Festival and overall improved orchestra performances at ISSMA Festivals.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY

YES N/A

DATE CONTACTED

DIRECTOR OF SAFETY AND SECURITY

YES N/A

DATE CONTACTED

DIRECTOR OF STUDENT SERVICES

YES N/A

DATE CONTACTED

DIRECTOR OF FOOD SERVICES

YES N/A

DATE CONTACTED

SUSTAINABILITY PLAN:

The recurring cost would be \$992 annually. If the grant isn't available for renewal, the Orchestra Boosters would work to increase their fund raising activity to cover the cost of the 4 private lessons.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Elkhart Central HS Music Department, four weekly private lessons, paid to the private teacher(s)

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Kyle Weirich, ECHS Orchestra Director

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



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Grant Approval Form

DATE: 6-1-2015

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Morgan Minisee-Lowe

SCHOOL / ENTITY APPLYING: Roosevelt STEAM Academy

GRANT TITLE: GEMS--Girls Excited about Math and Science

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO: Elkhart Educational Foundation

GRANT AMOUNT: 4,950.00

GRANT SUBMISSION DEADLINE: 5-31-2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

hands-on activities, STEM careers, and STEM speakers to girls in grades 4-6. The girls will embark on a year-long study of Earth/Space Science with a culminating trip to the U.S. Space and Rocket Center in Huntsville, Alabama. The goal is not only to be a catalyst in sparking an interest in a career in the STEM job market but, increase ISTEP+ Math and Science scores too.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF SAFETY AND SECURITY	<input checked="" type="checkbox"/> YES <input type="checkbox"/> N/A	DATE CONTACTED	06-01-2015
DIRECTOR OF STUDENT SERVICES	<input checked="" type="checkbox"/> YES <input type="checkbox"/> N/A	DATE CONTACTED	06-01-2015
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	

SUSTAINABILITY PLAN:

currently in the process with securing a partnership with Target, Honeywell, TCU, and community donors. We are also looking into fundraising opportunities such as selling Smelly Pencils or Nelson's Chicken. We are also interested in sharing and partnering with several other elementary schools in Elkhart Community Schools who will be interested in having a GEMS afterschool club too.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

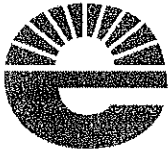
Roosevelt STEAM Academy to fund materials and field trips for GEMS after-school club

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Morgan Minisee-Lowe

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



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Community Schools**

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Grant Approval Form

DATE:

May 17, 2015

TO:

Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

Amy Richardson

SCHOOL /ENTITY APPLYING:

Woodland/kindergarten class

GRANT TITLE:

Wiggle While We Work

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO:

Elkhart Education Foundation

GRANT AMOUNT:

2134.80

GRANT SUBMISSION DEADLINE:

5/30/2015

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

I would like a class set (24) of chairs that have a small exercise ball in them. This way my students can wiggle/bounce a little while they work.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY

YES N/A

DATE CONTACTED

DIRECTOR OF SAFETY AND SECURITY

YES N/A

DATE CONTACTED

DIRECTOR OF STUDENT SERVICES

YES N/A

DATE CONTACTED

DIRECTOR OF FOOD SERVICES

YES N/A

DATE CONTACTED

SUSTAINABILITY PLAN:

I will follow all care instructions, and teach the students proper use and storage of the chairs.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Kindergarten/Amy Richardson/Woodland/classroom

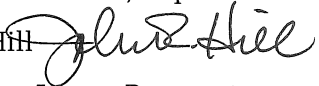
WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Mr. LeVan

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: June 4, 2015
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. John Hill 
 RE: **Conference Leave Requests**
June 9, 2015 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
GENERALIZED SKILLS LEADERSHIP DEVELOPMENT PROGRAM (LDP) This conference will provide guidance in the development and design of appropriate procedures and supports for collaboration meetings in an effort to enhance Career and Technical Education (CTE) projects. West Lafayette, IN June 15 - 19, 2015 (0 day's absence) BRANDON EAKINS - EACC (3-7) TRACI PANKRATZ - EACC (2-1)	\$2,582.30	\$0.00
PROJECT LEAD THE WAY (PLTW) CORE TRAINING This conference will prepare educators to teach the new PLTW Computer Science and Engineering course starting in the 2015-2016 school year. Kokomo, IN June 15 - 26, 2015 (0 day's absence) NICK SEIDL - MEMORIAL (0-0)	\$4,178.00	\$0.00
MULTI-TIERED SYSTEM OF SUPPORTS (MTSS) This conference will provide information about the MTSS, an evidence-based model which uses data-based problem solving to integrate academic and behavioral instruction and intervention based on student needs. Carmel, IN June 16, 2015 (1 day's absence) JEAN CREASBAUM - ESC (5-7) TINA NORTHERN - ESC (1-2)	\$380.89	\$0.00
CONEXUS YEAR 1 TRAINING This training will provide all the updates and changes to the state sponsored advanced manufacturing curriculum being taught at the EACC. Indianapolis, IN June 21 - 27, 2015 (0 day's absence) DAVID KRIEGEL - EACC (1-2)	\$995.00	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>LAYING THE FOUNDATION - TRAINING AND INCENTIVE PROGRAM IN INDIANA (AP-TIP IN)</p> <p>This conference is designed for Honors/Pre-Advanced Placement teachers in Math, English, and Science. The institute will focus on academic content along with the teaching skills necessary to build a strong AP program.</p> <p>Hammond, IN</p> <p>June 22 - 26, 2015 (0 day's absence)</p> <p>EILEEN CORSON - MEMORIAL (0-0)</p> <p>SHERRI GREENFIELD-LUDWIG - MEMORIAL (0-0)</p>	\$2,086.15	\$0.00
<p>CONNECTING LEARNING ASSURES SUCCESSFUL STUDENTS (CLASS) SUMMER INSTITUTE</p> <p>This conference will help educators and administrators cultivate inspiring leaders for future generations focusing on climate, community, and curriculum.</p> <p>Noblesville, IN</p> <p>June 23 - 25, 2015 (0 day's absence)</p> <p>HEATHER CASH - PINEWOOD (0-0)</p>	\$379.00	\$0.00
<p>NATIONAL SKILLS USA COMPETITION</p> <p>Accompanying students to the National Skills USA Competition.</p> <p>Louisville, KY</p> <p>June 22 - 26, 2015 (5 day's absence)</p> <p>DAVE BENAK - EACC (5-16)</p>	\$941.00	\$0.00
<p>GENERALIZED SKILLS LEADERSHIP DEVELOPMENT PROGRAM (LDP)</p> <p>This conference will continue to build on the development and design of appropriate procedures and supports for collaboration meetings in an effort to enhance Career and Technical Education (CTE) projects.</p> <p>West Lafayette, IN</p> <p>July 13 - 17, 2015 (0 day's absence)</p> <p>BRANDON EAKINS - EACC (3-7)</p> <p>TRACI PANKRATZ - EACC (2-1)</p>	\$2,582.30	\$0.00
<p>NEW SCHOOL NURSE ORIENTATION WORKSHOP</p> <p>This workshop will provide up-to-date information regarding the roles and responsibilities of a school nurse; federal and state laws; how to write individual health plans; and how to manage chronic diseases.</p> <p>Indianapolis, IN</p> <p>July 14 -15, 2015 (0 day's absence)</p> <p>DEBORAH DOUGLAS - WOODLAND (0-0)</p>	\$355.00	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>HIGH SCHOOLS THAT WORK (HSTW) SUMMER CONFERENCE</p> <p>The theme of this year's conference is <i>How to Become a High-Performing School</i> and will highlight key practices in high-performing schools which prepare students for high school, post-secondary studies, and careers.</p> <p>Atlanta, GA</p> <p>July 14 - 18, 2015 (0 day's absence)</p> <p>DAVID BENAK - EACC (0-0) 4 DAY'S ABSENCE</p> <p>SHARVON ROBINSON - EACC (0-0)</p> <p>MICHELE ZACHARY - EACC (0-0)</p>	\$4,717.00	\$0.00
<p>SUMMER INSTITUTE 2015 - THE POWER OF WE: SUCCESS THROUGH PARTNERSHIPS</p> <p>The annual Summer Institute brings Indiana Adult Education administrators and educators together to learn and share professional development. There will be multiple sessions where participants will learn about new initiatives, classroom strategies, assessments, and other topics.</p> <p>Indianapolis, IN</p> <p>July 20 - 22, 2015 (0 day's absence)</p> <p>SUE ACKSEL - COMMUNITY EDUCATION (0-0)</p> <p>KIM DEHAVEN - COMMUNITY EDUCATION (0-0)</p> <p>SARAH GOOD - COMMUNITY EDUCATION (0-0)</p> <p>PAM FEMSLER - COMMUNITY EDUCATION (0-0)</p> <p>MARSHA MARSHALL - COMMUNITY EDUCATION (0-0)</p> <p>DARCEY MITSCHELEN - COMMUNITY EDUCATION (0-0)</p> <p>SUE PIPPENGER - COMMUNITY EDUCATION (0-0)</p> <p>ANITA PRATT - COMMUNITY EDUCATION (0-0)</p>	\$2,170.76	
<p>LAYING THE FOUNDATION - TRAINING AND INCENTIVE PROGRAM IN INDIANA (AP-TIP IN)</p> <p>This conference is designed for Honors/Pre-Advanced Placement teachers in Math, English, and Science. The institute will focus on academic content along with the teaching skills necessary to build a strong AP program.</p> <p>Hammond, IN</p> <p>July 21 - 24, 2015 (0 day's absence)</p> <p>ELIZABETH FACKELMAN - MEMORIAL (0-0)</p>	\$940.00	\$0.00
<p>2015 E3TECHNOLOGY CONFERENCE</p> <p>This conference will teach educators how to use technology in meaningful ways to help students, to help themselves, and to connect with others.</p> <p>Warsaw, IN</p> <p>July 27 - 28, 2015 (0 day's absence)</p>	\$184.65	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
SUE ACKSEL - COMMUNITY EDUCATION (1-0)		
KIM DEHAVEN - COMMUNITY EDUCATION (1-0)		
DARCEY MITSCHELEN - COMMUNITY EDUCATION (1-0)		
TOTAL	\$22,492.05	\$0.00
2014 YEAR-TO-DATE GENERAL FUNDS	\$33,623.70	\$5,135.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$3,941.11	\$850.00
2014 YEAR-TO-DATE OTHER FUNDS	\$173,014.01	\$14,490.00
2014 YEAR-TO-DATE ADJUSTMENTS	(\$7,035.40)	(\$680.00)
2015 YEAR-TO-DATE OTHER FUNDS	\$63,722.33	\$2,125.00
2015 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$267,265.75	\$21,920.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



Date: June 9, 2015
To: Dr. Robert Haworth
From: Mr. W. Douglas Thorne
Subject: Personnel Recommendations

Certified

- a. **New Certified Staff** – We recommend the following new certified staff for employment in the 2015-16 school year:

Romison Saint-Louis Career Center/School Without Walls

- b. **Resignation** – We report the resignation for the following employees:

Tiffany Adams Began: 8/22/05	Memorial/Language Arts Resign: 6/8/15
Haley Baker Began: 1/5/15	West Side/Language Arts Resign: 6/5/15
Katrina Barhydt Began: 8/4/08	Central/Counselor Resign: 6/12/15
Bronwyn Carroll Began: 8/13/07	Central/Language Arts Resign: 6/5/15
Kyle Davis Began: 8/11/08	Memorial/Social Studies Resign: 7/31/15
Donald Guerrettaz Began: 9/22/14	Central/World Languages Resign: 6/5/15
Leah Lukovic Began: 8/12/13	Riverview/Art Resign: 6/5/15
Carly Martin Began: 8/16/10	West Side/Art Resign: 6/5/15
Christi Rucker Began: 9/15/14	West Side/Language Arts Resign: 6/8/15

c. **Voluntary Leave** – We recommend a personal leave for the following employees:

Sherri Holston
Begin: 8/4/15

Daly/Grade 4
End: 6/1/16

Lisa Munoz
Begin: 8/4/15

Central/Language Arts
End: 6/1/16

d. **Maternity Leave** – We recommend a maternity leave for the following employee:

Lora Mulstay
Begin: 6/2/15

Beck/Grade 2
End: 6/5/15

Classified

a. **New Employees** - We recommend regular employment for the following classified employees:

Lydia Bloom
Began: 3/16/15

Bristol/Paraprofessional
PE: 5/27/15

Cristel Cuacuamoxtla
Began: 3/12/15

Monger/Paraprofessional
PE: 5/22/15

Edith Fernandez
Began: 3/30/15

Central/Custodian
PE: 6/1/15

Lynne Lee
Began: 3/16/15

Transportation/Bus Helper
PE: 5/27/15

Tyllis Mason
Began: 4/1/15

Memorial/Custodian
PE: 6/3/15

Clarence Warren
Began: 3/16/15

Transportation/Bus Driver Unassigned
PE: 5/27/15

b. **Resignation** – We report the resignation of the following classified employees:

Kathryn Aistrop
Began: 8/21/97

Hawthorne/Food Service
Resign: 6/5/15

Bruce Atkinson
Began: 8/25/08

Hawthorne/School Nurse
Resign: 6/5/15

Ernestine Bean
Began: 9/9/13

Tipton/Paraprofessional
Resign: 6/5/15

Sylvester Brown
Began: 9/4/12

Beardsley/Food Service
Resign: 6/5/15

Kathleen Enfield
Began: 8/19/13

Pinewood/Food Service
Resign: 6/5/15

Roswitha Everett
Began: 9/10/13

Hawthorne/Paraprofessional
Resign: 6/5/15

Monique Holmes
Began: 10/6/14

Beck/Roosevelt/Food Service
RE: 5/27/15

Lula Lowery
Began: 2/29/00

Cleveland/Food Service
Resign: 6/5/15

Jakia Tyson
Began: 11/3/14

Beardsley/Food Service
Resign: 6/5/15

c. Retirement – We report the retirement of the following classified employee:

Teresa Hohman
Began: 8/23/99

Memorial/Food Service
Retire: 6/5/15
15 Years of Service

d. Termination - We recommend the termination of the following classified employee:

Charles Conley
Began: 2/24/14

Eastwood/Food Service
Terminated: 5/26/15
Board Policy GDBDA

e. Medical Leave -We recommend the unpaid medical leave of the following classified employee:

Monica Beane
Begin: 7/1/15

Adult Education/Secretary
Ends: 12/31/15